



# East Hampton Town Board

## Work Session Meeting

~ Minutes ~

159 Pantigo Road  
East Hampton, NY 11937  
[www.ehamptonny.gov](http://www.ehamptonny.gov)

Carole Brennan

Tuesday, July 11, 2017

10:00 AM

Montauk Firehouse

### I. Call to Order

10:00 AM Meeting called to order on July 11, 2017 at Montauk Firehouse, 12 Flamingo Avenue, Montauk, NY.

Attendee Name	Organization	Title	Status	Arrived
Kathee Burke-Gonzalez	Town of East Hampton	Councilwoman	Present	
Peter Van Scoyoc	Town of East Hampton	Councilman	Present	
Sylvia Overby	Town of East Hampton	Councilwoman	Present	
Fred Overton	Town of East Hampton	Councilman	Present	
Larry Cantwell	Town of East Hampton	Supervisor	Present	
Carole A. Brennan	Town of East Hampton	Town Clerk	Present	
Michael Sendlenski	Town of East Hampton	Town Attorney	Present	

### II. Public Portion

Loring Boldger spoke about the Summer of Sculpture program summer event.

### III. Topics

#### A. *Report: First Week of Operations, Montauk Shuttle*

First week of operations of the Montauk Shuttle. Peter VanScoyoc states that in the first week they had over 1700 riders. He explained the route that the bus runs. About 1600 were riders from Friday thru the Fourth of July. The bus runs every day.

#### B. *Seasonal Housing Opportunity Suggestions from Community Housing Opportunity Fund & Business Committee - Tom Ruhle and Job Potter*

Seasonal Housing Opportunity suggestions from the Community Housing Opportunity Fund & Business Committee with Tom Ruhle and Job Potter. Tom Ruhle spoke about the four concepts that the committee has come up with. He explained each one of the concepts. Sylvia explained the number of properties that currently fall into the qualifications. Job Potter thanked the two committees for their hard work on this project. They are willing to hear more ideas. A discussion between the board and the committee members ensued in order for clarity for all the intent of each concept.

Ryan Chadwick a local businessman explained his ideas for an expansion of item #4. The units are mobile and would be here for the summer months and move on to Colorado for the winter months. They would partner with a carting company to do the waste pumping of each unit. He explained that there would have to be tight controls on the businesses and the staff they are looking to house.

Paul Monte spoke on the subject. He is in favor of number one and four. Leasing a piece of property from the town would be ideal since the price of land and the price of the units would be too high for a pilot project. He would like to see the town put the pieces in place in order for this to happen

Bill Akin spoke about a survey they did on the seasonal employees in Montauk. They came up with a rough number of 3000. They still do not have the answers to many questions they have in regards to seasonal workforce. He spoke on the septic issue and enforcement. He does not want to confuse affordable and seasonal. He would like the town to try to look deeper into the study issues and numbers and try to get more details.

**C. *Nipper Program - Haley Ryan***

John Ryan, Jr. spoke about the programs that he and his family have been running for many years. He spoke about the programs that they do at the YMCA to teach the children different swimming technics. He states that it is heartwarming to watch these kids change over the season. The children start in the Nipper program, go on to the juniors and then end as lifeguards.

Nipper Program - Haley Ryan spoke about the start of the program for the younger children. She explained what they teach the children. It is not just the swimming but learning to appreciate the beach, sun protection methods, etc.

**D. *Junior Lifeguard Program - John Ryan, Sr.***

John Ryan, Sr. spoke about the importance of taking care of the skin in the sun. He spoke about lifeguard training programs, ocean rescue programs and squads. He said all the programs now start at the YMCA.

**E. *10% Gross Floor Area***

10% Gross Floor Area was discussed by Assistant Town Attorney Beth Baldwin. There is a concern by the Chief Building Inspector about the way the law is interpreted. This amendment will be adding on line to make clarity.

**IV. *Liaison Reports***

Kathee Burke-Gonzalez spoke about a press release in regards to an FAA issue. The Wainscott CAC want to adopt two beaches in their area. They spoke about the hamlet studies and traffic calming in the Wainscott area.

Peter VanScoyoc spoke about last night's MCAC meeting. Ed Michels spoke at the meeting to discuss enforcement issues. They discussed Lake Montauk, a community septic district, septic rebate plan, seasonal housing, and coastal resistancy programs. He also spoke about the opening ceremony at Duck Creek Farm.

Sylvia Overby spoke about the Amagansett Life Saving Station lobster bake this weekend. She spoke about East Hampton Arts Council happenings. ESHHCAC supports a fire station in Northwest. They also spoke about the hamlet studies. She is looking for comments from all CAC?s regarding the hamlet studies.

Fred Overton spoke about the SCAC meeting where they talked about the EH School Districts possible bus depo at the old scavenger waste site. They had a county representative present to speak about mosquitoes. He spoke about septic issues at Springs School.

Larry Cantwell spoke about a meeting that he and Kathee attended with the school board and the county. He spoke about the ACAC meeting last night. Planning Department members were present. They will be sending comments in writing. The spoke about expanding the historic district as well as apartments over stores.

## V. Resolutions

### 1. Resolution 2017-783

7A Warrant- Approval of Utility Claims \$53,833.72

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kathee Burke-Gonzalez, Councilwoman
<b>SECONDER:</b>	Peter Van Scoyoc, Councilman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

### 2. Resolution 2017-784

Resolution Approving Summer of Sculpture Event to be Held from July 14, 2017 - November 15, 2017 in the Hamlet of Springs

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kathee Burke-Gonzalez, Councilwoman
<b>SECONDER:</b>	Peter Van Scoyoc, Councilman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

### 3. Resolution 2017-785

Appoint William McKee Seasonal Recreation Specialist to the Recreation Department

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Van Scoyoc, Councilman
<b>SECONDER:</b>	Sylvia Overby, Councilwoman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

### 4. Resolution 2017-786

Appoint Kylie Bono Seasonal Recreation Aide to the Recreation Department

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Peter Van Scoyoc, Councilman  
**SECONDER:**   Sylvia Overby, Councilwoman  
**AYES:**        Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

**5. Resolution 2017-787**

Issue Check - Petty Cash Reimburesements - Lisa Rana

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Fred Overton, Councilman  
**SECONDER:**   Kathee Burke-Gonzalez, Councilwoman  
**AYES:**        Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

**6. Resolution 2017-788**

Amend Resolution No. 2017-676 Accept Bid No. EH17-021 T-Shirts, Sweatshirts & Other Uniform Items 2017

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Larry Cantwell, Supervisor  
**SECONDER:**   Peter Van Scoyoc, Councilman  
**AYES:**        Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell

**VI. Executive Session: Lease(s), Sale of Property Under Urban Renewal Program, Personnel, & Litigation**



**East Hampton Town Board**

159 Pantigo Road  
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**ADOPTED**

**RESOLUTION 2017-783**

Meeting: 07/11/17 10:00 AM  
Department: Town Clerk  
Category: Warrant Approval  
Prepared By: Carole A. Brennan  
Initiator: Carole A. Brennan  
Sponsors: Councilwoman Kathee Burke-Gonzalez  
DOC ID: 18619

**7A Warrant- Approval of Utility Claims \$53,833.72**

RESOLVED, that Claims on Utility Warrant No. 7A/2017, in the amount of \$53,833.72 Were audited by the Town Board and the Supervisor is hereby directed to pay same.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kathee Burke-Gonzalez, Councilwoman
<b>SECONDER:</b>	Peter Van Scoyoc, Councilman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell



**East Hampton Town Board**

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**ADOPTED**

**RESOLUTION 2017-784**

Meeting: 07/11/17 10:00 AM  
Department: Town Attorney  
Category: Approvals  
Prepared By: Michael Sendlenski  
Initiator: Michael Sendlenski  
Sponsors: Councilwoman Kathee Burke-Gonzalez  
DOC ID: 18621 A

## Resolution Approving Summer of Sculpture Event to be Held from July 14, 2017 - November 15, 2017 in the Hamlet of Springs

WHEREAS, a proposal has been made for a sculpture display series in the Hamlet of Springs named "Summer of Sculpture"; and,

WHEREAS, the proposal includes displaying fifteen sculptures designed by various artists for the benefit of the community throughout the Town of East Hampton from July 14, 2017 through November 15, 2017; and

WHEREAS the placement of all sculptures within the Hamlet of Springs will be in accordance with the map attached to this resolution; now therefore be it

RESOLVED, that the Town of East Hampton hereby approves the "Summer of Sculpture" event to be held from July 14, 2017 through November 15, 2017 in the Hamlet of Springs; and be it further

RESOLVED, that the Town of East Hampton is authorized to acquire insurance through NYMIR for purposes of protecting the sculptures displayed throughout the event dates.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kathee Burke-Gonzalez, Councilwoman
<b>SECONDER:</b>	Peter Van Scoyoc, Councilman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell



**East Hampton Town Board**

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**ADOPTED**

**RESOLUTION 2017-785**

Meeting: 07/11/17 10:00 AM

Department: Human Resources

Category: Appointments

Prepared By: Kathleen Rood

Initiator: Kathleen Rood

Sponsors: Councilman Peter Van Scoyoc

DOC ID: 18616

## Appoint William McKee Seasonal Recreation Specialist to the Recreation Department

RESOLVED, that William McKee be and is hereby appointed recreation specialist to the Recreation Department at the hourly salary of \$16.8367 to be paid bi-weekly from budget account A7020-51200 upon proper submission of time records; appointment effective retroactive to June 26, 2017 and through September 15, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Van Scoyoc, Councilman
<b>SECONDER:</b>	Sylvia Overby, Councilwoman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell



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**ADOPTED**

**RESOLUTION 2017-786**

Meeting: 07/11/17 10:00 AM

Department: Human Resources

Category: Appointments

Prepared By: Kathleen Rood

Initiator: Kathleen Rood

Sponsors: Councilman Peter Van Scoyoc

DOC ID: 18617

## Appoint Kylie Bono Seasonal Recreation Aide to the Recreation Department

RESOLVED, that Kylie Bono be and is hereby appointed recreation aide to the Recreation Department at the hourly salary of \$10.00 to be paid bi-weekly from budget account A7020-51200 upon proper submission of time records; appointment effective retroactive to July 7, 2017 and through September 15, 2017.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Van Scoyoc, Councilman
<b>SECONDER:</b>	Sylvia Overby, Councilwoman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell





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**ADOPTED**

**RESOLUTION 2017-787**

Meeting: 07/11/17 10:00 AM  
Department: Town Clerk  
Category: Issue Check  
Prepared By: Carole A. Brennan  
Initiator: Carole A. Brennan  
Sponsors: Councilman Fred Overton  
DOC ID: 18622

## Issue Check - Petty Cash Reimbursements - Lisa Rana

WHEREAS, Several receipts for office expense items purchased with cash drawer funds were dated from between May 2014 and May 2016 inclusive and never submitted for reimbursement, and

WHEREAS, the Justice Court is seeking reimbursement for said purchases and had deemed them to be necessary and proper; now, therefore, be it

RESOLVED that the bookkeeper is hereby authorized to issue a refund check to Justice Lisa R. Rana in the amount of \$240.29 payable from the Justice Court Office Expense Fund A1110-54100.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Fred Overton, Councilman
<b>SECONDER:</b>	Kathee Burke-Gonzalez, Councilwoman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell



**East Hampton Town Board**

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**ADOPTED**

**RESOLUTION 2017-788**

Meeting: 07/11/17 10:00 AM

Department: Purchasing

Category: Amendment

Prepared By: Barbara Claflin

Initiator: Barbara Claflin

Sponsors: Supervisor Larry Cantwell

DOC ID: 18618

**Amend Resolution No. 2017-676 Accept Bid No. EH17-021 T-Shirts, Sweatshirts & Other Uniform Items 2017**

WHEREAS, by Resolution No. 2017-676, adopted on June 15, 2017, the Town accepted Bid No. EH17-021, T-Shirts, Sweatshirts & Other Uniform Items 2017; and

WHEREAS, an amendment of the above referenced resolution is required to include additional items for each vendor; now, therefore be it

RESOLVED, that the additional items for Bid No. EH17-021 are accepted as follows: Express Press for Items 114-116, no charge for art; Caliber Screen Printing, Inc. for Items 114-116, art charges \$30.00/hr.; Port Jefferson Sports for Items 112-116, art charges \$10.00/hr.; Star Sports for Items 112-116, no charge for art; Advanced Digital Studios for Items 112-116, no charge for art; and ABC Custom Sales for Items 112-116, no charge for art; and, be it further

RESOLVED, the Purchasing Agent is hereby authorized to issue purchase orders in accordance with the Town's bid specifications and the bid submissions of the contractors.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Cantwell, Supervisor
<b>SECONDER:</b>	Peter Van Scoyoc, Councilman
<b>AYES:</b>	Burke-Gonzalez, Van Scoyoc, Overby, Overton, Cantwell